



Office of the Assam State Film (Finance and Development) Corporation Ltd.
Shilpgram Road, Panjabari, Guwahati-37
e-mail: asffdcnpj@gmail.com

Advertisement No. ASFC.07/24/5

Walk-in-Interview

Interested eligible candidates are hereby invited to attend the “**Walk in Interview**” for the following contractual post of **Floor Manager** for the Mini Cinema Hall-AIDEO to be held on **08-Mar-2024 at 10.00 AM** in the Office of the Assam State Film (Finance and Development) Corporation Ltd, Shilpgram Road, Panjabari, Guwahati-37

| Sl No | Name of the Post | No. of Post | Essential Qualification | Age Limit | Monthly Remuneration (Maximum) |
|-------|------------------|-------------|---|--|--------------------------------|
| 1 | Floor Manager | 1 | 1. Post Graduate from Govt recognized University. 2. Minimum 2 (Two years) experience of working in any organization. 3. Excellent customer service skills. 4. Flexible approach to work duties and hours. 5. Coordinate and manage the cinema schedules/ auditorium. 6. Ensure that all areas of the cinema are within Company standards, including quality, service, cleanliness, safety, security, and maintenance programs 7. Produce accurate weekly and monthly sales revenue figures 8. Undertaking administrative tasks; setting shift roster and organizing staff. 9. Dealing with enquiries from the customer. | The candidate should not be less than 21 years of age and not more than 40 years of age as on 01/01/2024. | Rs 20,000/- |

Terms and Condition:

1. No TA/DA and Official accommodation will be provided for appearing in the interview.
2. The offer is purely contractual and co-terminus with the end of the project with no provision of regularization.
3. The candidate should bring a CV with Photocopy of all the certificates, marksheet, experience certificate etc. along with the original documents for verification.
4. The Managing Director reserves the right to cancel/postpone the interview without assigning any reason thereof.

Sd/-
Managing Director
Assam State Film (Finance & Development) Corporation Limited
Panjabari, Guwahati-37
Ph No: 8876519296